

 *Hampton Township*  
**Regular Board Meeting Minutes**  
**April 16, 2024 7:00pm**

Chair	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angie Niebur
Clerk	Molly Weber

Others in attendance were: Steve Werner, Dean Weber, Solomon David, Nolie Freeman, Nancy Schumacher, Donna Tix, Lynn Harten and Sheryl Harten.

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.**

#### **PUBLIC COMMENT**

- Dean Weber ~ Dean requested to have Goodwin Avenue (also known as Hogan/Gould Trail/260<sup>th</sup> Street) shutdown during Highway 52 construction. Dean was told by construction office that they need a letter from the Township. State will only close it with Township approval. **Ryan Sunquist made a motion to approve closing the road only during construction pending approval from Township Attorney. Dan Peine seconded. Motion carried.** Jim Sipe will check with Township Attorney.
- Solomon David ~ request for an AG building permit for an AG shed. Solomon has not come before the Planning Commission. He stated the intended use if for hay for animals and will be a pull shed with open floor and open on one side. He has 39 acres. No electric or utilities in there. Will come back to Planning Commission in May.
- Donna Tix ~ question about yards with multiple vehicles specifically 26360 Goodwin Avenue, maybe send letter and site the ordinance to James & Robert Hoey 2971 Pilot Knob Rd, Eagan, MN 55121. Board has to decide if they want to send offenders letters who are in violation of this ordinance. Donna Tix and Dean Weber also had complaint about chloride for the last 3-5 years.
- Sargent Bobby ~ stated nothing really going on. Just had some internal burglaries in the storage units on Emery Avenue.

#### **ROAD REPORT- Otte Excavating**

- Road Tour ~ completed by Ryan Sunquist and Jason Otte – Ryan will send road report
- 2024 Chloride ~ requested end of May– working to confirm date with Rob Miller (rob@qualitypropanemn.com) - FYI
- New Contract – give Jason signed copy – contract expires April 15, 2025 – table until May since Jason was not present

#### **PLANNING COMMISSION SYNOPSIS**

- **Jeff Camden**
  - jcamden30@gmail.com
    - 24090 Northfield Boulevard
    - Add 24' to existing out building making it 24'x40' total
  - Jeff was advised Planning Commission just looks at the land use and setbacks. Based on his 4 acres he can have a total of 7,840 square feet of outbuildings. The 2 existing buildings he has total 2,344 square feet. The setbacks look good for the requested accessory building additions. Jeff was advised the Planning Commission make recommendations and the Board makes the final decision. **Dave Peine made a motion to recommend the to the Board that Jeff Camden be allowed to do an addition on his existing shed. Matt Bester seconded. Motion carried.**
- **Steve Werner**
  - 952.983.4925
    - 4925 250<sup>th</sup> Street East
    - Permit request for new grain bin

Steve Werner was requesting a 62,000 bushel grain bin. His setback is 85 feet to the right of way to 250<sup>th</sup> Street.

**Matt Bester made a motion to recommend that the Board allow the new grain bin for Steve Werner as the setbacks are good. Cody Tix seconded. Motion carried.**

**Jim Sipe made a motion to allow the grain bin for Steve Werner located on 18 acre parcel, PID#17-01700-52-013. Dan Peine seconded. Motion carried.** Check was presented and application was signed.

## OLD BUSINESS

- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue** – discussed at March meeting-on docket for this year
- **VRWJPO email about Model Ordinance and Local Updates** – anything to report-permitting now just for one acre or more – nothing more
- **Beaver Creek Companies** - proposed changes – table until May
- **Town Hall** – posting board and flag placement – use the flag as is – Molly to order \$169 bulletin board

## NEW BUSINESS

- **Nancy Schumacher** ~ Prairie Planting around Town Hall – Nancy Schumacher and team discussed details of prairie grasses around Town Hall. There is about 1.5 acres, following state guidelines, got a grant for \$300.00. Plan to plant around middle of May. Jason Otte will do a final grade before then. Will put around 300 plugs around the property this year and plan to plant more in the fall. **Ryan Sunquist made a motion for a \$1,000.00 budget. Dan Peine seconded. Motion carried.**
- **Open House of New Town Hall** for Residents – clerk to Publish this. Plan to have cookies and coffee at 6pm prior to the May Board meeting on May 21, 2024.
- **Oath of Office** ~ Ryan Sunquist's was administered for a 3-year term as Supervisor ~ FYI
- **AG Preserve** ~ per Dakota County we do not have any this year - FYI
- **Permits** ~ 11 permits – 2 mechanical, 5 re-roof, 1 re-side, 1 interior remodel of shed, 1 accessory building, 1 water damage repair

## REMINDERS

- N/A

## OTHER BUSINESS-Board Members Only

**Cost for Roads** Angie Niebur requested cost for roads in regards to road tour. Ryan Sunquist will get more solid numbers. Darkhorse is a priority this year. It will be about \$50,000 plus the bridge repair cost share on Inga is slated for this year.

**Toilets** – it was recommended to get a water softener based off usage. **Jim Sipe made a motion to have the plumber install a water softener not to exceed \$2,000.00. Ryan Sunquist seconded. Motion carried.**

**Office Furniture** – Ryan Sunquist made a motion to purchase the used furniture for the Town Hall in the amount of \$1,000.00. **Dan Peine seconded. Motion carried.** Claim to be paid in May.

**Dan Peine made a motion to approve signing of checks 6788 to 6799 and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried.**

Jim Sipe, Angie Niebur and Molly Weber signed the checks.

*Township Letters of Information:* The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

## ADJOURNING OF MEETING

**Dan Peine made a motion to adjourn the meeting at 8:47pm. Jim Sipe seconded. Motion carried.**

Date Signed: 05.21.24

Supervisor: 

Clerk: 

# Hampton Township Treasurer's Report

**April 2024 (May 21, 2024 Meeting)**

<b>4/1/24</b>	<b>Beginning Checkbook Balance:</b>		<b>\$16,514.65</b>
	<b>Income</b>		
4/23/24	Transfer from Savings		\$25,000.00
4/5/24	Dakota County	Distribution	\$1,747.89
4/29/24	Mavis Lindvall	permit	\$167.00
4/29/24	Diane Liebeg	permit	\$393.79
4/29/24	Danny Endres	permit	\$849.51
4/29/24	River Country Co-op	permit	\$322.00
4/29/24	River Country Co-op	permit	\$1,315.80
4/29/24	Sara Northrup	permit	\$86.00
4/29/24	Al Bester	permit	\$86.00
4/29/24	Jake Marzen	permit	\$167.00
4/22/24	Transfer from Escrow acct		\$2,000.00
4/30/24	ICS Interest		\$28.61
		<b>Total Income</b>	<b>\$32,163.60</b>
	<b>DISBURSEMENTS:</b>		
<b>Check #</b>	<b>TOTAL RECEIPTS</b>		
6788	Angela Niebur	Treasurer Salary	\$513.24
6789	Molly Weber	Clerk Pay	\$1,721.15
6790	O'Rourke Media Group		\$31.50
6791	Northfield Wifi	Internet (March and April)	\$26.49
6792	Otte Excavating INC	Road Maintenance	\$11,842.50
6793	Greater MN Gas	natural gas	\$67.22
6794	Dakota County Assoc of Townships	Dues	\$225.00
6795	Beaver Creek Companies	Permits	\$2,824.64
6796	Mark N Rauchwarter	Website Charges	\$45.00
6797	Paul Gergen	Escrow return for varience	\$1,435.28
6798	Molly Weber	Town hall supplies	\$106.20
6799	Void		
	<b>TOTAL DISBURSEMENTS:</b>	<b>Total Expenses</b>	<b>\$18,838.22</b>
<b>4/30/24</b>	<b>Ending Checkbook Balance</b>		<b>\$29,840.03</b>
	Ending checkbook balance		<b>\$29,840.03</b>
	plus checks not in (2)		<b>\$1,660.28</b>
	equal ICS Statement Balance 4/30/2024		<b>\$31,500.31</b>

**ICS Shadow Money Market Account (980085755)**

4/1/24	Beginning Savings Balance		<b>\$266,814.71</b>
4/30/24	Interest Earned		\$547.54
4/23/24	transfer to ICS #902000004	\$25,000.00	
4/30/24	Ending Savings Balance		<b>\$242,362.25</b>

**Escrow Account (000080034306)**

1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000	
3/29/24	Agree w/statement	<b>Total</b>	<b>\$57,250.00</b>

  
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 James Sipe, Supervisor

5/21/24  
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 5/21/2024

  
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 Angela Niebur, Treasurer

5/21/2024  
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